

RESIDENT'S NOTICE OF INTENT TO MOVE OUT

UNIT ADDRESS: _____

RESIDENTS (List all residents): _____

EXPECTED MOVE OUT DATE: _____

1. CHANGES IN MOVE-OUT DATE. You must obtain our prior written approval to change or retract the move-out date. You may not hold over beyond the above move-out date. If the unit is relet to others after we receive this notice, you won't be granted any extensions.

2. DATE OF SURRENDER. You surrender the unit for all purposes (including security deposit refund, cleaning, and all repairs) when you do any of the following:

- Turn in unit keys, security access device(s), garage gate clickers, etc. to Urban Resource.
- The move-out date is past, and no one is living in the unit.
- The unit is abandoned.

All residents and occupants lose their right of possession on the expected move-out date indicated on this notice.

3. HOLDOVER. If you stay beyond the move-out date, you will be subject to increased rent for the holdover period and liable for all damages as outlined in the Lease Agreement.

4. EARLY MOVE-OUT. Under the Lease Agreement, Urban Resource's receipt of this notice does not constitute approval of an early move-out and does not constitute a release of any resident's liability for damages. Moving out prior to the lease end date will incur an Early Termination Penalty which is equal to an amount that does not exceed 2 months' rent. *(Please refer to Pg. 7 of the Lease Agreement.)*

5. PROPER NOTICE. Your advance written notice must be at least the number of days' notice required in the Lease Agreement, even if your agreement has become a month-to-month tenancy. In most cases 60-day advance written notice is required. The expected move out date must be at the end of the calendar month, no exceptions.

6. CLEANING. You must leave the unit clean and in broom-sweep condition. *(Please refer to the UR Move Out Instructions on this page for additional information.)*

7. FORWARDING ADDRESS. Please furnish us with your forwarding address where we should mail the security deposit refund and/or statement via U.S. Certified mail as required by Section 83.49(3), Florida Statutes. If no address is furnished, it will be mailed to the last known address on file.

8. SECURITY DEPOSIT. A security deposit is a sum of money placed with the Lessor as indicated on the Lease Agreement. Security deposits are not permitted to be used toward rent unless otherwise approved in writing by the Landlord. Lessor has 15 days to provide Lessee written notice of any deductions to be imposed towards the security deposit, with 30 days to return such deposit. For the complete return of your security deposit, you must fulfill the full-term of your Lease Agreement and the unit must be returned in broom-sweep condition as it was received at move-in.

10. UR MOVE OUT INSTRUCTIONS. Please follow the instructions below to maximize the return of your security deposit.

Inform USPS of your change of address and provide them your expected move out date. Once you vacate the apartment and turn in the keys our team cannot access the mailbox again after you surrender the unit.

Please remember to disable any scheduled "Auto Payment" on the Resident Web Access portal. We will not be able to refund any erroneous payments; they can only be credited to the account.

Clear all personal belongings and trash from the Unit. Large furniture or bulk items must be disposed off-site. A removal fee will be deducted from the Security Deposit for any items left on the premises.

Thoroughly clean all appliances: stove top burners, drip pans, range hood or exhaust fan. This includes the refrigerator, stove, microwave, dishwasher (if available). Clean and/or replace the Air Conditioner filters. A cleaning fee will be deducted from the Security Deposit for any appliance left in poor/dirty condition.

Clean all light fixtures and ensure that all light bulbs are in working order and of the same style as furnished at move in. A replacement fee will be deducted from the Security Deposit for any for any missing or non-working light fixtures or bulbs.

Thoroughly clean the bathroom: sink, toilet, tub, tub tile, plumbing fixtures, mirrors, exhaust fans, closets, etc. We recommend using bleach products to remove any mildew and/or rust stains.

Remove and patch nail or screw holes with plaster and remove shelving or TV mounts from the wall. Do not paint over the patched holes. A patch & repaint fee will be deducted from the Security Deposit for each nail or screw hole that is left.

11. KEYS & SECURITY ACCESS DEVICES. All original keys or security access devices provided at move in must be returned (including mailbox key) to our office, no exceptions. A fee will be deducted from the Security Deposit for unreturned keys or security access devices.

Fee for Key or Security Access Device Not Returned:

- \$65 rekey fee for unit keys not returned.
- \$65 rekey fee for mailbox keys not returned.
- \$75 to recover keys left inside the Unit with/without prior notice.
- \$150 per security access FOB not returned.
- \$175 per garage gate clicker not returned.

12. MOVE OUT INSPECTION. Unit will be inspected as efficiently as possible after receipt of your keys. Unit move out inspection is not conducted with the resident(s). A detailed inspection report will be included in the Claim of Security Deposit notice.

FORWARDING ADDRESS

Address: _____ Unit No. _____

City: _____ State: _____ Tel No. _____

9. REASON FOR MOVING. Select one below.

- Relocating
- Cost
- Size of Apartment
- Management (If yes, explain)

Other:

You are encouraged to reconsider your decision to move out, but at our option, we will have the right to rely on your notice and may enter into Lease Agreements with others for commencement on the day after your move-out date. Our remedies for early move-out, nonpayment, and other Lease Agreement violations will not be waived or diminished by our receipt or acceptance of your move-out notice.

Tenant Signature

Date